

Olde Oaks

Home Owners Association

Board of Directors Meeting Minutes

May 25, 2023

6:00pm

Olde Oaks HOA Community Park

1000 Oak Falls

Willis, TX 77378

The meeting was called to order at 6:15pm by President, Jill Lee.

Establishment of Quorum:

Board of Directors

Jill Lee, President – Present

Destany Chapman, Vice President – Present

Eva Ybarra, Treasurer - Present

Susan Hamelin, Secretary – Present

Amanda McGinnis, Member At Large - Present

Amity Community Management Group, LLC – Jennifer Stanley - Owner

Guests: Sign in Sheet

Meeting Minutes: October 27, 2022 Reconvened Annual Membership Meeting Minutes.

Financial Reports: The Board reviewed the April 2023 Financial Reports. \$72,787 Operating Account, \$109,144 Reserve Account, \$181,931 Total.

Motion to approve the April 2023 Financial Reports, was made by Susan Hamelin, Second by Jill Lee, Passed unopposed.

Yard of the Month:

Discussion: Halloween & Christmas Decorating Contest – 1st - \$100, 2nd - \$75, 3rd - \$50

Park Improvements – The Board reviewed the submitted bids for constructing a covered building at the Park. MKZ Construction, LLC, T.E.S.T. Services, MHB More Home Builders.

Motion to approve T.E.S.T Services bid for constructing a covered building at the Park similar to the covered mailbox building was made by Susan Hamelin, Second by Eva Ybarra, Passed unopposed.

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Water Meter at Park:

Discussion: City of Conroe permit – Hold for Park Building construction.

Park Equipment Expansion:

Discussion: Pricing for the installation of additional Park Equipment.

Surveillance Cameras – Park:

Discussion: Solicit Bids for Surveillance Cameras – mount on buildings.

Lawn Service Bids:

Discussion: The Board reviewed bids for the Lawn Service – 22 Trips per year. JP Lawn Service & Mowing, T.E.S.T. Services, ERC Lawn Service, Frazier Lawn Service.

Brush Clearing & Tree Trimming Bids:

Discussion: Solicit bids for tree trimming at the Park and brush clearing along the property line on Seven Coves Rd.

Adjournment: 6:44pm
