

Olde Oaks

Home Owners Association, Inc.

Board of Director Meeting Minutes

Thursday, November 29, 2018

6:30pm

R.F. Meador Branch Library, 709 W. Montgomery, Willis, TX 77378

The meeting was called to order at 6:30pm by President Stacey Burk.

Roll Call:

2018 Board of Directors

Stacey Burk, President - Present

Patricia Berger, Vice President - Present

Destany Chapman, Secretary - Present

Jill Lee, Treasurer - Present

Vacant Position, Member At Large

ACMG – Jennifer Stanley

Guests: Test Services, Robert Ybarra, Eva Ybarra

Test Services provided the Board with a Status Update on the Mailbox Enclosure Project.

Board Meeting Minutes:

September 6, 2018 Board of Director Meeting Minutes

Motion made to approve September 6, 2018 Board of Director Meeting Minutes as presented was made by Stacey Burk, Seconded by Patricia Berger, Passed unopposed.

Financial Reports: The Board reviewed the October 2018 Financial Reports. \$47,586 Operating Account \$76,737, Reserve Account, \$124,324 Total. Collection Rate for 2018 Assessments 85.06%.

Motion made to approve the October 2018 Financial Reports, was made by Patricia Berger, Seconded by Jill Lee, Passed unopposed.

Olde Oaks

Home Owners Association, Inc.

Budget 2019:

Discussion: The Board reviewed and approved the 2019 Budget; the 2019 Annual Maintenance Fees will be set at \$325.00 per Lot.

Motion made to approve the 2019 Budget and set the 2019 Annual Maintenance Fees at \$325.00 per Lot, was made by Patricia Berger, Seconded by Jill Lee, Passed unopposed.

Old Business:

Member at Large – Vacant Position

Discussion: The Board reviewed the Candidate Bio submitted by Eva Ybarra.

Motion made to appoint Eva Ybarra to fill the vacant Board of Directors Position – Term Expires 2021, was made by Stacey Burk, Seconded by Patricia Berger, Passed unopposed.

Landscape/Beautification:

Discussion: Seasonal flowers installed at the Entrance Signs – have irrigation times reduced.

Mailbox Area Enhancement:

Discussion: Relocating mailbox cluster, constructing enclosure with lighting and message board. Test Svc. scheduling electrician – City of Conroe Permits and coordination with Postal Svc. Post design on website.

New Business:

Annual Membership Meeting:

2 Positions for Election – Candidacy Notice will be emailed.

Resident's Forum: N/A

Board Meeting Adjournment into Executive Session: 7:20pm

Olde Oaks

Home Owners Association, Inc.

Topics: Legal Opinion, Collection Reports, Property Inspection Reports.

Executive Session and Board Meeting Adjournment 7:30pm

Presented By:

Jennifer Stanley, Amity Community Management Group
January 24, 2019

Approved