

Olde Oaks

Home Owners Association

Board of Director Meeting Minutes
Thursday, September 6, 2018
6:40pm

R.F. Meador Branch Library, 709 W. Montgomery, Willis, TX 77378

The meeting was called to order at 6:30pm by President Stacey Burk.

Roll Call:

2018 Board of Directors

Stacey Burk, President - Present
Patricia Berger, Vice President - Present
Destany Chapman, Secretary - Present
Jill Lee, Treasurer - Present
Vacant Position, Member At Large

ACMG – Jennifer Stanley

Guests: Robert Ybarra, Nancy Blackwelder

Board Meeting Minutes:

May 31, 2018 Board of Director Meeting Minutes

Motion made to approve May 31, 2018 Board of Director Meeting Minutes as presented was made by Stacey Burk, Seconded by Patricia Berger, Passed unopposed.

Financial Reports: The Board reviewed the August 2018 Financial Reports. \$47,562 Operating Account \$78,428, Reserve Account, \$125,991 Total. Collection Rate for 2018 Assessments 84.99%.

Motion made to approve the August 2018 Financial Reports, was made by Patricia Berger, Seconded by Stacey Burk, Passed unopposed.

Budget 2019:

Discussion: The Board will review and set the 2019 Budget and 2019 Annual Maintenance Fees at the November meeting.

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Old Business:

Member at Large – Vacant Position

Candidate Forms Sent To – Nancy Blackwelder, Eva Ybarra

Landscape/Beautification:

Discussion: Board will design plan and install seasonal flowers at the Entrance Signs.

New Business:

Mailbox Area Enhancement:

Discussion: Relocating mailbox cluster, constructing enclosure with lighting and message board. Test Svc. Bid approved, Budget approved, scheduling pending City of Conroe Permits and coordination with Postal Svc.

Motion made to ratify electronic approval of Test Svc. Bid for the mailbox cluster relocation and enclosure was made by Stacey Burk, Seconded by Patricia Berger, Passed unopposed.

Resident's Forum: N/A

Board Meeting Adjournment into Executive Session: 7:20pm
Topics: Legal Opinion, Collection Reports, Property Inspection Reports.

Executive Session and Board Meeting Adjournment 7:30pm

Presented By:

Jennifer Stanley, Amity Community Management Group
September 6, 2018